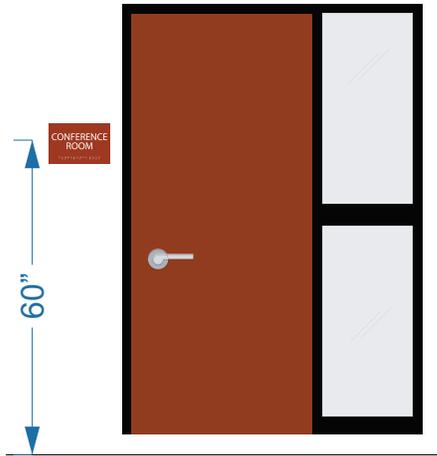


ADA Installation Guidelines

An ADA compliant sign is required for every permanent room or space in a building. This document is designed to help you understand how ADA compliant signs should be installed.

Always defer to your local building authority for regulations and code updates. You can review the guidelines enforceable as of March 15, 2016 at www.ada.gov. Chapter 7, section 703 of the ADA code relates to signs.

MOUNTING HEIGHT



-The baseline of the tactile copy can be mounted 60" to the center of the sign.

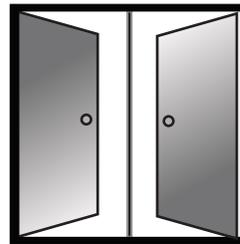
-Elevator cars are excluded from this rule.

MOUNTING LOCATION

Signs should be mounted to the wall on the latch side of the door. If there is no room on that wall, the sign may be mounted on the nearest adjacent wall.



Single door:
Sign shall be located next to door on the latch side.



Double doors (two active leaves):
Sign shall be located to the right of right handed door.



Double doors (one active leaf):
Sign shall be located on inactive leaf.

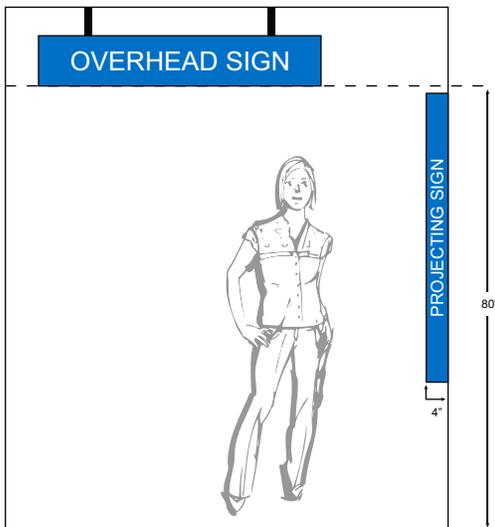
INSTALLATION TIPS

-Install signs with double sided tape by removing the tape backing. Then place the sign on a level and press it firmly in place against the wall.

-Clear silicone should always be added to the back of oversized signs, signs mounted to wallpaper, or for the extra assurance that the sign will stay in place.

ADA Installation Guidelines

OVERHEAD SIGNS & PROJECTING SIGNS



-The bottom of overhead signage must be 80" above the floor.

-Projecting wall mounted signs must be a minimum of 27" off the floor and have a maximum protrusion of 4" into a pathway.

-Signs should not interfere with or block any door function, emergency equipment or sprinklers.

FREQUENTLY ASKED QUESTIONS

Q: Do all signs need to be ADA compliant and have Braille and tactile letters?

A: No, there are a number of signs that are not required to be ADA compliant. Building addresses, directories, parking signs and temporary signs do not need to be ADA compliant. Temporary signs are those used to 7 days or less. Signs in public accessible areas to be ADA compliant.

Q: Do I need ADA compliant signs in the stairwells of my building?

A: You are required to have a tactile sign next to each door inside a stairwell. These signs should identify the floor level, stair level, and exit level. Some local fire codes have size requirements for these signs. You should check with your local code authority.

Q: Who enforces ADA laws?

A: The Department of Justice has the ultimate responsibility for enforcing ADA Laws. In practice, though, the actual assessment of signs is usually handled by local code inspectors. Citations from the Department of Justice can range as high as \$50,000 for the first offence.